

Full-Time Officer Group (FTOG)

Online - Microsoft Teams

Present

Joseph Hill, Education Officer **(EO) (Chair)**
 Benjamin Lockley, Postgraduate Officer **(PGO)**
 Tianjie (Alice) Liu, International Officer **(IO)**
 Cat Hardiman, Sports Officer **(SO)**

Also in Attendance

Jo Thomas, Chief Executive **(JT)**
 Amber Challinor, HR Coordinator **(AC)** (note taker)

Apologies

Dean Turner, Welfare & Community Officer **(WCO)**
 Amira Campbell, Guild President **(President)**
 Harry Brooks, Activities & Employability Officer **(AEO)**

The Chair welcomed everyone and the meeting started at 11:30.

No	Item for Discussion	Notes	Action
1	Minutes of the Previous meeting (17.06.24)	The Chair presented the minutes of the previous meeting, dated the 17th June 2024, for the Officer Team's approval. The Officer Team approved the minutes as an accurate record of the meeting.	Noted Noted
7	Officer Diaries	The Officer Team discussed their key meetings for the week ahead: EO – Joint UEB-Guild meeting, Meeting with Deborah to introduce the incoming EO, Education Excellence Awards Dinner PGO – Joint UEB-Guild meeting, APP celebration event, University Big Politics Quiz SO – Joint UEB-Guild meeting, Guild Officer Group, taking annual leave IO – Joint UEB-Guild meeting, Briefing for University Council, Education Excellence Awards Dinner	Noted Noted Noted Noted
8	Officer Projects	The IO noted that they would add Language Café to the GOG agenda.	Noted
9	Schools/Colleges/ Dubai Update	The IO noted the positive visit from the Dubai campus SU President. The IO noted that they were keen for this to become an annual visit for each President.	Noted Noted

		JT noted that they would discuss this with the IO.	JT / IO
10	Part-Time Officers	Nothing to discuss.	Noted
11	AOB	Nothing to discuss.	Noted

The meeting finished at 12:00